



**BLESSING-RIEMAN**  
**College of Nursing  
& Health Sciences**

Origination 05/2002  
Last Approved N/A  
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Owner Reta Richmond:  
EXECUTIVE  
ASSISTANT-  
BRCN  
Area Academic  
Committee

## Evaluation and Transfer of Credit

### PURPOSE

To describe the process for evaluation and transfer of college credit.

### POLICY

Approved transfer of credit may be applied toward program degree requirements.

### PROCEDURE

Students initiate evaluation of transfer credit with the submission of official transcripts from all previous institutions.

Academic credit for a course earned at a regionally accredited institution, approved by the American Council on Education (ACE), or evaluated by World Education Services (or an equivalent service), are accepted as follows:

- Required or elective nursing and health science courses with a grade of C or above
- Required prerequisite courses with a grade of C- or above
- General education courses (Maximum of six (6) hours with a grade of D)

There is no time limit for acceptance of general education courses. Prerequisite math and science courses for pre-licensure applicants must have been completed successfully within ten years of program enrollment. Acceptance of required or elective nursing and health science credits taken during prior enrollments is determined upon review by the academic advisors, the Academic Dean, and/or Program Coordinators/Faculty.

When courses are approved for transfer, the transcript reflects the credit hours without grades. Grades for transfer courses are not part of the cumulative or program grade point averages (GPA). Courses

transferred as prerequisite courses are calculated into the prerequisite GPA.

Transferred courses are applied toward degree requirements when content is deemed equivalent to general education and program courses.

Students are responsible for providing syllabi requested for the purpose of evaluation.

## Approval Signatures

| Step Description           | Approver                                     | Date    |
|----------------------------|--|---------|
| Approval by Academic Chair | Lacey Petersen: ASSOCIATE PROFESSOR          | Pending |
| Approval by Academic Chair | Amanda Feeney: ASSISTANT PROFESSOR-RADIOLOGY | 10/2024 |